



Yuba County Board of Supervisors District Priorities Fund Final Report

Each awarded entity shall submit a written report to the same Board office with which the entity applied for funds and CAO's Office. A final report shall be submitted no later than sixty (60) days following the expenditure of the funds or annually until complete if the award is over \$5,000 and not entirely spent in the fiscal year it was awarded. The final and annual written reports shall include a brief narrative regarding the project and documentation of expenditures. If any portion of the awarded funds is not spent for their intended purpose or documented per the signed agreement, the County shall require the recipient to return the funds.

The recipient shall retain for inspection and audit purposes any and all books, receipts, documentation and other records of the expenditures for three (3) years from the date of receiving the funds.

1. Applicant Information

- **Name of Organization:**

- **Contact Person:**

- **Email Address:**

- **Phone Number:**

- **Mailing Address:**

2. Project Details

- **Project Title:**

- **Date Awarded by the Board of Supervisors:**

- **Amount of Funding Awarded:** \$ _____

- **Description of Project/Program/Event Outcome:**

- **Expenditures:** (Accounting of how the funds were expended including copies of receipts)

By signing below, the authorized representative of the organization acknowledges and agrees to comply with all the requirements set forth in the application and the District Priorities Fund Policy.

- **Signature of Authorized Representative:**

- **Printed Name:**

- **Title:**

- **Date:**